

Customer / Client Chair Assembly Instructions

Step 1. Place the upper seat assembly upside down as shown on a clean and protected surface to prevent scratching of the leather.

Step 2. Place mounting seat plate (ITEM #1) as shown and align (4) holes where the arrow on the plate is pointing towards the front of the seat.

Step 3. Locate (2) short screws "A" and (2) long screws "B" and insert first small split lock washer then large flat washer onto the screw shaft.

Step 4. Insert screw/washers "A" into the rear holes and screw/washer "B" into the front holes and first hand tighten the screws then using the Allen wrench provided tighten the screws slowly not to damage the thread and attach the mounting seat plate securely.

Step 5. Place the gas lift (ITEM #3) in the center hole located on the lower leg assembly (ITEM #2).

Step 6. Place the upper seat assembly on top of the gas lift and now the chair is ready for use.

